

BATAVIA DEVELOPMENT CORPORATION
Meeting Minutes – June 22, 2016

ATTENDEES: Ray Chaya, Mary Valle, Pier Cipollone, Jason Molino, Steve Pies, Jay Sackett, Susie (Boyce) Ott, Kathy Ferrara and Julie Pacatte (staff)
EXCUSED: Peter Casey, Barb Shine
GUESTS: Jim Krencik, The Daily News

7:34am Call to order by Ray Chaya

MOTION to approve the May 2016 meeting minutes with corrected “adjourn” time.
Jason Molino 2nd Mary Valle vote: carried

COMMITTEE REPORTS

Governance: ABO reporting due, await audit results to post by June 30th. Send ABO training dates to Board members.
Finance/Audit: Freed still finalizing the audit. Printed Annual Report to follow.
Marketing: Most recent work related to competing for the Downtown Revitalization Initiative (DRI). BDC now has a video clip that features the BOA and concepts for each site. Direct mailed the small business class flyer to dba list and spoke to media about story, Jim (Daily News) attended a class.
Small Business:
USDA – freshLAB contracts being signed on Friday, June 24th
Microenterprise – Class started June 16th, 10 participants, received #4 reimbursement from State
Loan Application – none
Real Estate:
BOA: Ellicott Station – still need to schedule auction, paid real estate taxes (next bill due 8/31), discussed Gautieri FOIL request.
BOA: Creek Park - DEC denied access to the BCP program without further site investigation, need to revisit approach with property owners
BOA: Harvester Park - project proforma due early July
BOA: Healthy Living Campus – overwhelming support for the collaboration per recent survey
BOA: City Centre – must connect with City to determine next steps
NYMS/Newberry: Sent update to the State, LaBella working on DRAFT environmental review, need proof of financing. Contracts signed.

LOAN APPLICATIONS: None
LOAN PORTFOLIO: Carters’ loan closed as approved with personal guarantee, restaurant opening soon. Share update from Lacy Katzen legal status of delinquent loans.

NEW BUSINESS

Carr’s Department Store discussion about conditions of sale from City to current owner, specific sale conditions unknown.
Gloversville COOP is a great retail model for the space.

Julie will be on vacation June 27 – July 1, except workshop at MCC and ABO reporting due

8:39am Meeting adjourned.