

BATAVIA DEVELOPMENT CORPORATION (BDC)

BDC Meeting Minutes – June 20, 2018 – 7:30am

1. Attendees
 - a. L. Aratari, W. Bedford, P. Cipollone, M. Valle, S. Pies, R. Cohen, N. Varland, C. Fix, M. Worth, P. Casey
2. 5/23 – Minutes approved
 - a. Motioned by M. Worth 2nd by W. Bedford – 10-0
3. Governance
 - a. Hiring – The hiring committee recently conducted phone and personal interviews of the 5 candidates that applied. An offer was made and accepted upon board approval to Rachael Tabelski. Her start date will be July 9th. Motion to accept Rachael Tabelski as the new Economic Development Director M.Valle 2nd by S. Pies – 10 – 0. N. Varland ask the question is the salary and benefits package competitive with other markets in the state. P. Cipollone stated we offer on the low end of the scale.
 - b. ABO Training – The July 11 session is closed. We still need all new members to complete.
4. Finance Audit – no updates
5. Marketing – no updates
6. Small Business –
 - a. New application – Bell Boyz the committee to meet with applicant on 6/20
 - b. FreshLabs – A committee meeting was held on 6/18 to discuss some concerns brought up by Matt Gray with the two tenants are settling into the space and what areas he feels they could use the mentoring. With Beth Kemp coordinating, there will be meetings scheduled with both owners to discuss how the BDC committee can help.
7. Loan Portfolio -
 - a. Callahan Towing – payments to start again via ACH
 - b. Heart & Soul – payments to start again via ACH
 - c. Call in to Bill Baskin regarding Carters to work out a payment plan as he is the co-signer. No return call as of meeting time.
 - d. Lacy Kratzen – made phone call to determine what the status is on the loan they are handling. No return call as of meeting time.
8. Real Estate
 - a. P. Cipollone has spoken with Kevin Hayes the Severino lawyer regarding concerns with the maintenance of the landscape and was told they will be starting demolition next month. (July) There are a couple items that still need a stamp of approval.
9. Old Business – no updates
10. New Business – Next Meeting – July 25, 2019 am City Hall
11. Motion to adjourn was made by C. Fix, 2nd N. Varland, motion approved.