

BATAVIA DEVELOPMENT CORPORATION (BDC)
Meeting Minutes August 22, 2019

Attendance

BDC Attendees: Pier Cipollone, Nate Varland, Martin Moore, Jake Whiting, Chris Fix and Beth Kemp. Rebecca Cohen and Rachael Tabelski (Director of Economic Development)

Excused: Wesley Bedford , Rebecca Cohen

Absent: Steve Pies, Lori Aratari

Call to Order

At 8:33 a.m. P. Cipollone, President of the BDC, called the meeting to order in the Community Room, 2nd floor of City Hall.

Enter Executive Session

C. Fix made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:34 a.m. for the following reasons:

- 1.The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion discipline, suspension, dismissal or removal of a particular person or corporation.
2. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by J. Whiting and approved by all members present.

Enter Public Session

N. Varland made a motion to enter back into public session at 8:53 a.m.; seconded by C. Fix and approved by all members present.

Chairman's Report

P. Cipollone presented the meeting minutes from the July 25, 2019 meeting. C. Fix made a motion to approve the meeting minutes as presented; seconded by N. Varland and approved by all members present.

P. Cipollone announced the next scheduled meeting for the BDC will be held on Sept 26, 2019 at City Hall at 8:30 a.m.

Committee Reports

Governance- nothing at this time.

Audit and Finance

Financial Statements- The July 2019 financial statements were reviewed with the board, and a brief overview was given.

J. Whiting made a motion to approve the July 2019 financial statements; seconded by M. Moore and approved by all members present.

Real Estate/ BOA

Ellicott Station- The owners of the Ellicott Station site, Savarino Companies, continue to work on pre-development activities including brownfield testing, permitting, exploring phasing opportunities, and finalizing financing. The BDC, the City of Batavia and the GCEDC continue to work with the developer to help finalize the project.

Batavia DRI- Project Updates- Ed Flynn and LaBella Associates will continue to work with project owners and during the interim process and coordinate as necessary.

Small Business

Stephen Valle and Carrie Lawrence, as well as Guy Clark, presented their projects to City Council. City Council has moved them to the next Business Meeting.

Old Business- nothing at this time.

New Business

1. Resumes/ Job Search: The BDC Job Position has been posted. BDC has received 2 resumes thus far with a deadline of September 15th for resume submission. Pier will follow up with Steve Hyde (GCEDC) and Tom Turnbull (Genesee County of Chamber) to assist in getting the word out.

2. Hiring Committee: Board Members J. Whiting, N. Varland and M. Moore along with BDC President P. Cipollone have accepted roles on the hiring committee for reviewing and interviewing candidates for the BDC Director position. P. Cipollone would like to follow a timeline to include September 15th for accepting resumes, October 15th to begin interview process.

3. Eagle Star Housing: Eagle Star Housing has asked the BDC for a letter of support in their continued efforts for project funding. C. Fix made a motion for BDC to write a letter of support, seconded by N. Varland. After full discussion roll call vote was called:

Chris Fix: Yes

Nate Varland: Yes

Pier Cipollone: Yes

Jake Whiting: Abstain

Martin Moore: Abstain

The motion was approved.

Adjournment

N. Varland made a motion to adjourn the meeting; seconded by J. Whiting and approved by all member present. The meeting stood adjourned at 9:27 a.m.