

**BATAVIA DEVELOPMENT CORPORATION (BDC)**  
**Meeting Minutes October 24, 2019**

**Attendance**

BDC Attendees: Pier Cipollone, Wesley Bedford, Beth Kemp, Nate Varland, Matt Worth, Jake Whiting, Chris Fix, Rebecca Cohen

Excused: Lori Aratari, Steve Pies

**Call to Order**

At 8:32 a.m. P. Cipollone, President of the BDC, called the meeting to order in the Community Room, 2<sup>nd</sup> floor of City Hall.

**Enter Executive Session**

W. Bedford made a motion to enter executive session under the Public Officers Law, Article 7, Open Meetings Law Section 105, at 8:33 a.m. for the following reasons:

1. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion discipline, suspension, dismissal or removal of a particular person or corporation.
2. The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

The motion was seconded by J. Whiting and approved by all members present.

**Enter Public Session**

J. Whiting made a motion to enter back into public session at 9:10 a.m.; seconded by C. Fix and approved by all members present.

**Chairman's Report**

P. Cipollone presented the meeting minutes from the September 26, 2019 meeting. W. Bedford made a motion to approve the meeting minutes as presented; seconded by R. Cohen and approved by all members present.

P. Cipollone announced the next scheduled meeting for the BDC will be held on November 21, 2019 at City Hall at 8:30 a.m.

**Committee Reports**

**Governance-** nothing at this time.

**Audit and Finance**

**Financial Statements-** The September 2019 financial statements were reviewed with the board, and a brief overview was given.

C. Fix made a motion to approve the September 2019 financial statements; seconded by W. Bedford and approved by all members present.

**Real Estate/ BOA**

**Ellicott Station-** Savarino Companies is moving forward, there has been some activity on site, and BDC continues to have open conversation with Sam Savarino.

Batavia DRI- Project Updates- Ed Flynn with LaBella Associates continues to assist on all DRI projects and update BDC on project status, and will continue to work with project owners and during the interim process and coordinate as necessary.

**Small Business –**

**1. Recent inquiries-** The BDC has received a few inquiries for funding from a local hair salon and an interest in a youth center for older teens.

**2. FreshLAB-** P. Cipollone discussed procedures/steps moving forward for continuing the freshLAB program and any new businesses interested in the space, and requested that the Small Business Committee meet this month to discuss in more detail.

**Old Business-** nothing at this time.

**New Business**

**1. Hiring Committee Update-** Interviews for the BDC Director Position have been conducted, an anticipated offer to be forthcoming soon.

**Adjournment**

J. Whiting made a motion to adjourn the meeting; seconded by C. Fix and approved by all member present. The meeting stood adjourned at 9:35 a.m.