

BATAVIA DEVELOPMENT CORPORATION (BDC)
Meeting Minutes October 27, 2022

Attendance

BDC Attendees: Lori Aratari, Rachael Tabelski, Jake Whiting, Rebecca Cohen, Nate Varland, Wesley Bedford, Steve Pies, Chris Fix, Derek Geib and Tammy Hathaway (Director)

Guest Attendees: Erik Fix (Asst. City Manager)

Absent/Excused: Pier Cipollone

Media: None

Call to Order

At 8:32 a.m. L. Aratari, President of the BDC, called the meeting to order.

Executive Session-

President Aratari opened in Executive Session with a motion made by W. Bedford; seconded by S. Pies and approved by all members present.

Public Session

President Aratari requested to move into public session at 9:02am.

A motion was made by S. Pies; seconded by W. Bedford and approved by all members present.

Chairman's Report

Agenda addition / deletions – none.

President L. Aratari presented the meeting minutes from the September 22nd, 2022 meeting.

Motion of J. Whiting to approve the meeting minutes as presented with one typo correction; seconded N. Varland and approved by all members present.

L. Aratari announced the next scheduled meeting for the BDC will be held on November 17th, 2022 at 8:30 a.m.; one week earlier than normal scheduled due to a holiday.

Governance-

Sexual harassment training is due by the end of November.

Rachael will send Tammy the link to complete this.

Audit and Finance

Motion of C. Fix to approve the August 2022 financial statements; seconded by N. Varland and approved by all members present.

L. Aratari shared the CHARS 500 has been submitted to the Dept. of Law and T. Hathaway will upload it to GuideStar.

Real Estate/ BOA

DRI Program Update – T. Hathaway presented to the Board the updated DRI Project Tracking sheet and discussed the status of each individual project (7 current projects) and where each project stands. 3 have construction in process, 3 are in design phase and 1 is our BIF fund.

New York Main Street 2019 Program – T. Hathaway presented Board with updated NYMS Project Tracking sheet and discussed status of each individual project (2 current projects) and where each project stands. 1 project is near completion and 1 project is waiting for construction to begin.

Building Improvement Fund Update- T. Hathaway presented Board with updated BIF Project Tracking sheet and discussed status of each individual project (2 current projects) and where each project stands. 1 project is near completion and one is fully under construction.

Creek Park- T. Hathaway gave an update from Bob Murray's office. They are awaiting the survey and expect to close in December.

BDC and the City met with Ed Flynn to discuss the BOA committee's focus on Creek Park and to begin scheduling committee meetings.

Small Business – E. Fix would like to have the BDC economic development workgroup schedule regular monthly meetings. T. Hathaway to coordinate and E. Fix to facilitate.

Old Business – None at this time.

New Business – None at this time.

Adjournment

Motion of J. Whiting to adjourn the meeting; seconded by W. Bedford and approved by all members present. The meeting stood adjourned at 9:10 am.