

**BATAVIA DEVELOPMENT CORPORATION (BDC)**

**Meeting Minutes January 26, 2023**

**8:30am**

**Attendance**

BDC Attendees: Lori Aratari, Erik Fix for Rachael Tabelski, Jake Whiting, Rebecca Cohen, Nate Varland, Steve Pies, Derek Geib, Wesley Bedford, Chris Fix, Pier Cipollone and Tammy Hathaway (Director)

Guest Attendees: none

Absent/Excused: none

Media: None

**Call to Order**

At 8:35 a.m. L. Aratari, President of the BDC, called the meeting to order.

**Executive Session-**

President Aratari opened in Executive Session with a motion made by W. Bedford; seconded by S. Pies and approved by all members present.

**Public Session**

President Aratari requested to move into public session at 9:10am.

A motion was made by J. Whiting; seconded by W. Bedford and approved by all members present.

**Chairman's Report**

President L. Aratari presented the meeting minutes from the December 22<sup>nd</sup>, 2022 meeting.

Motion of D. Geib to approve the meeting minutes as presented; seconded W. Bedford and approved by all members present.

L. Aratari announced the next scheduled meeting for the BDC will be held on Wednesday, February 22<sup>nd</sup>, 2023 at 8:30 a.m.. This is one day earlier than usual to accommodate for the Director's absence on the 23<sup>rd</sup>.

**Governance and Nomination Committee**

The Governance Committee met on January 19<sup>th</sup>, 2023 where all policies were reviewed. Minor previous typing errors were corrected.

Motion of W. Bedford to approve all polices as presented and to have the NYS Public Authority Mission Statement to be updated with the data as shared in the meeting; seconded by S. Pies and approved by all members.

All policies will be updated on the BDC website.

**Audit and Finance**

Motion of C. Fix to approve the December 2022 financial statements; seconded by R. Cohen and approved by all members present.

T. Hathaway shared the PARIS budget filing has been completed and submitted successfully.

**Real Estate/ BOA**

DRI Program Update – T. Hathaway presented to the Board the updated DRI Project Tracking sheet and discussed the status of each individual project (7 current projects) and where each project stands. 3 have construction in process, 3 are in design phase and 1 is our BIF fund.

New York Main Street 2019 Program – T. Hathaway presented Board with updated NYMS Project Tracking sheet and discussed status of each individual project (2 current projects) and where each project stands. 1 project is near completion and 1 project is waiting for construction to begin.

Building Improvement Fund Update- T. Hathaway presented Board with updated BIF Project Tracking sheet and discussed status of each individual project (2 current projects) and where each project stands. 1 project is near completion and one is fully under construction. A request to extend the grant's completion deadline has been requested.

BOA- T. Hathaway gave an update regarding the extension of the Mall Market.

Small Business – None at this time.

Old Business – None at this time.

New Business – T. Hathaway initiated discussion regarding the day of the week the board meetings are held on. As the next meeting will be on a Wednesday, it was agreed upon to move forward with BDC board meetings being held on the fourth Wednesday of the month at 8:30am in the City Centre.

The Governance Committee proposed the *Slate of Officers* for 2023-2024 as: Wesley Bedford/President, Nathan Varland/Vice President, Jake Whiting/Secretary and Rebecca Cohen/Treasurer.

Motion by C. Fix to accept the *Slate of Officers* as proposed; seconded by D. Geib and approved by all members.

The Governance Committee shared Wesley Bedford, Rachael Tabela and Derek Geib have expiring board terms.

Motion by N. Varland to approve board member term renewal for Wesley Bedford, Rachael Tabela and Derek Geib; seconded by J. Whiting and approved by all members.

At this point of the meeting, President Bedford took over control of the agenda for the public session.

**Adjournment**

Motion of L. Aratari to adjourn the meeting; seconded by R. Cohen and approved by all members present. The meeting stood adjourned at 9:30am.