

## **BATAVIA DEVELOPMENT CORPORATION (BDC)**

**Meeting Minutes April 27<sup>th</sup>, 2023**

**8:30am**

### **Attendance**

BDC Attendees: Wesley Bedford, Lori Aratari, Rachael Tabelski, Rebecca Cohen, Nate Varland, Jake Whiting, Pier Cipollone and Tammy Hathaway (Director)

Guest Attendees: Erik Fix/Assistant City Manager

Absent/Excused: Chris Fix and Derek Geib

Media: None

### **Call to Order**

At 8:37a.m. W. Bedford, President of the BDC, called the meeting to order.

### **Executive Session-**

President Bedford opened in Executive Session with a motion made by L. Aratari; seconded by R. Tabelski and approved by all members present.

### **Public Session**

President Bedford requested to move into public session at 9:40am.

A motion was made by N. Varland; seconded by J. Whiting and approved by all members present.

### **Chairman's Report**

President Bedford presented the meeting minutes from the March 23<sup>rd</sup>, 2023 meeting.

Motion of P. Cipollone to approve the meeting minutes as presented; seconded J. Whiting and approved by all members present.

W. Bedford announced the next scheduled meeting for the BDC will be held on Thursday, May 18th, at 8:30am.

This is one week earlier than the regular schedule as the BDC Director will be at the NYSEDC conference.

### **Governance and Nomination Committee**

No report at this time.

### **Audit and Finance**

Motion of N. Varland to approve the February 2023 financial statements; seconded by P. Cipollone and approved by all members present.

Drescher and Malecki have reached out with a list of documents needed for the 2022 financial review. They have supplied a Google Drive folder to place the items in with a due date in June.

### **Real Estate/ BOA**

DRI Program Update – T. Hathaway presented to the Board the updated DRI Project Tracking sheet and discussed the status of each individual project (7 current projects) and where each project stands. 3 have construction in process, 3 are in design phase and 1 is our BIF fund.

New York Main Street 2019 Program – T. Hathaway presented Board with updated NYMS Project Tracking sheet and discussed status of each individual project (2 current projects) and where each project stands. 1 project is near completion and 1 project is currently under construction.

Building Improvement Fund Update- T. Hathaway presented Board with updated BIF Project Tracking sheet and discussed status of each individual project (2 current projects) and where each project stands. 1 project is near completion and one is fully under construction.

BOA- T. Hathaway updated the BOA Committee has finalized replacing the Harvester Campus with Creek Park in the BOA plan.

E. Fix reported the progress with the Housing Workgroup. The group prioritized the housing needs in the community. Meeting notes were distributed to board members.

T. Hathaway updated on current open grant program expiration dates: DRI BIF=6/30/23, NYMS= 9/30/23, Anchor for Theatre 56= 9/30/23 and Brisbane NYMS TA= 8/30/23.

**Small Business** – None at this time.

**Old Business** – None at this time.

**New Business** –

The website is currently awaiting an update that has rendered it disabled. T. Hathaway will continue to urge the GoDaddy manager to correct this.

T. Hathaway and W. Bedford are utilizing the *New Business* portion of the BDC Board meetings going forward as informational session to fulfill topics from the board evaluation form that did not receive a ‘fully agreed’ classification.

**Adjournment**

Motion of S. Pies to adjourn the meeting; seconded by P. Cipolline and approved by all members present. The meeting stood adjourned at 10:04am.