

**BATAVIA DEVELOPMENT CORPORATION (BDC)**

**Meeting Minutes October 26<sup>th</sup>, 2023**

**8:30am**

**Attendance**

BDC Attendees: Wesley Bedford, Nate Varland, Rachael Tabelski, Derek Geib, Chris Fix, Pier Cipollone, Jake Whiting and Tammy Hathaway (Director)

Guest Attendees: Erik Fix

Absent/Excused: Lori Aratari, Steve Pies, and Rebecca Cohen

Media: None

**Call to Order**

At 8:32am W. Bedford, President of the BDC, called the meeting to order.

**Presentation**

Assistant City Manager Erik Fix presented The Batavia Home Fund. The Home Fund has received its first application and was started with \$100,000 from the GCEDC.

**Executive Session-**

President Bedford opened Executive Session at 8:56am with a motion made by J. Whiting; seconded by D. Geib and approved by all members present.

**Public Session**

President Bedford requested to move into public session at 9:27am.

A motion was made by J. Whiting; seconded by P. Cipollone and approved by all members present.

**Chairman's Report**

Motion of C. Fix to approve the September 2023 meeting minutes; seconded by P. Cipollone and approved by all members present.

W. Bedford announced the next scheduled meeting for the BDC will be rescheduled due to Thanksgiving and held on Thursday, November 30<sup>th</sup>, at 8:30am.

**Governance**

Annual Sexual Harassment training is due. T. Hathaway will share the link with the board for those who do not complete it through their employer.

**Audit and Finance**

Motion made by N. Varland to approve the September 2023 Financial Statements; seconded by J. Whiting and approved by all.

T. Hathaway will be scheduling a Finance Committee meeting followed by a Governance Committee meeting. She has scheduled a meeting with the City's finance office to prepare for these meetings.

**Real Estate/ BOA**

**PROJECTS:** There is one project yet to be completed for the DRI BIF program. T. Hathaway gave an update of each NYMS program.

**RLF:** Revolving Loan Fund CD has matured and was renewed for another three months. The DelPLato Casey Law Office had its grand opening. T. Hathaway shared Peter Casey's gratitude for the receipt of the RLF grant.

**Housing:** The BDC with the City and GCEDC have been hosting individual meetings with developers to prepare for future development projects.

BOA- T. Hathaway shared updated project photos and presented the process for using the online market link for the Batavia Indoor Market. She will send drone pics of Creek Park.

**Small Business** – None at this time.

**Old Business** – None at this time.

**New Business** – None at this time.

**Adjournment**

Motion of D. Geib to adjourn the meeting; seconded by N. Varland and approved by all members present. The meeting stood adjourned at 9:48am.