

BATAVIA DEVELOPMENT CORPORATION (BDC)

Meeting Minutes April 25th, 2024

8:30am

Attendance

BDC Attendees: Nate Varland, Mike Harrower, Jake Whiting, Nick Harris, Rachael Tabelski, Lori Aratari, Steve Pies and Tammy Hathaway (Director)

Guest Attendees: Erik Fix

Absent/Excused: Wesley Bedford, Chris Fix and Calvin Klemmer

Media: None

Call to Order

At 8:36am Nate Varland Vice President of the BDC, called the meeting to order.

Presentation

None at this time.

Executive Session-

Vice President Varland opened Executive Session at 8:37am with a motion made by R. Tabelski; seconded by S. Pies and approved by all members present.

Public Session

Vice President Varland requested to move into public session at 9:36am.

A motion was made by J. Whiting; seconded by R. Tabelski and approved by all members present.

Chairman's Report

Vice President Varland requested agenda additions.

Motion by R. Tabelski; seconded by J. Whiting to add NYMS application support for R. Mancuso to new business. Approved by all members present.

Motion by R. Tabelski; seconded by L. Aratari to add approval to engage with LaBella for NYMS grant writing services for this year. Approved by all members present.

Motion by L. Aratari to approve the February 22nd, 2024 meeting minutes; seconded by J. Whiting and approved by all members present with C. Fix abstaining.

After discussion, it was determined to change the next scheduled meeting for the BDC to May 16th, 2024 due to May 23rd being the annual United Way Day of Caring.

Governance

None at this time.

Audit and Finance

Motion made by L. Aratari to approve the March 2024 Financial Statements; seconded by S. Pies and approved by all.

Director Hathaway will prepare a comparison of the 2023-24 year end revenues and expenses to the approved 2023-24 operating budget for the May board meeting.

Director Hathaway has schedule the financial review with Drescher & Malecki to be the week of May 20th and will begin document collection process next month.

Real Estate/ BOA

T. Hathaway gave an update of the Carr's project and shared photos from touring the Healthy Living Campus (HLC). A second tour of the HLC is scheduled for early May with Senator Borrello.

Director Hathaway also shared opportunities the BDC is seeking out to help update and beautify the City Centre and an update of the Jackson Square project.

Small Business- None at this time.

Old Business- None at this time.

New Business-

Motion by L. Aratari to renew and sign the 2024-25 services contract between the BDC and the City of Batavia; seconded by M. Harrower and approved by all.

Motion by R. Tabelski for the BDC to support Rick Mancuso with up to \$2750 towards the LaBella fee for a NYMS Restore grant application on 214 and 216 East Main Street; seconded by J. Whiting and approved by all.

Motion by R. Tabelski for the BDC to engage Labella in an amount not to exceed \$2000 to write a NYMS grant application on behalf of the BDC for fiscal year 2024-25; seconded by L. Aratari and approved by all.

Adjournment-

Motion of R. Tabelski to adjourn the meeting; seconded by J. Whiting and approved by all members present. The meeting stood adjourned at 9:53am.